



**CYNTHIA A. HARDING, M.P.H.**  
Interim Director

**JEFFREY D. GUNZENHAUSER, M.D., M.P.H.**  
Interim Health Officer

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March 11, 2016

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT STANDARD AGREEMENT NUMBER 14-10514 A02 FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR PANDEMIC INFLUENZA PREPAREDNESS**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012 to accept and execute future awards and amendments that are consistent with the requirements of the California Department of Public Health (CDPH) Standard Agreement (SA) Number 14-10514 that reflect non-material and/or ministerial revisions to the agreement's terms and conditions and/or provide an increase or decrease in funding up to 30 percent above or below each grant term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On September 16, 2014, I notified your Board that I was exercising delegated authority to accept SA Number 14-10514 from CDPH in the amount of \$1,186,803 (\$395,601 annually), for the period July 1, 2014 through June 30, 2017.

On May 6, 2015, I notified your Board that I was exercising delegated authority to accept SA Number 14-10514, Amendment Number A01, to align the budget and inform the Department of Public Health (DPH) of payment criteria changes for fiscal year (FY) 2014-15.

Under the delegated authority referenced above, I will accept SA Number 14-10514, Amendment Number A02. The purpose of this amendment is to revise payment criteria and decrease FY 2015-16 funding by \$542, reducing the annual award from \$395,601 to \$395,059 and the total award from \$1,186,803 to \$1,186,261. All other terms and conditions of the original award remain in full effect.

State General Fund Pandemic Influenza funds support DPH's emergency preparedness and response efforts in the event of global disease outbreak and during influenza season.

County Counsel has reviewed and approved the SA amendment as to use and this delegated authority action.

Each Supervisor  
March 11, 2016  
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If you have any questions or require additional information, please let me know.

CAH: bh  
#03563

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

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